



the children's centre

March 28, 2016

Dear Parent/Guardian,

In response to a number of enquiries regarding methods of payment, the board of the St. John Bosco Children's Centre has entered into an arrangement with Telpay to provide an on-line method of making payments to the centre. Telpay is Canada's largest independent electronic payment processing company. The Children's Centre has been using Telpay services for making payments for a number of years and now we are able to accept payments through an expanded arrangement.



The logo above will be added to the centre's website home page (www.thechildrenscentre.ca) and will be a link to the Telpay website. Full instructions will be provided for registering with Telpay when you first access the website. Please be aware that you must be fully registered before being able to submit payments on-line. Once registered, there is a \$0.50 processing fee applied by Telpay per transaction. In many cases, this will be more than offset by the savings of banking fees associated with using cheques or other transaction fees. Once registered, you will access the Telpay website, either through the link or directly - www.telpay.ca/online - using the centre's biller code listed in the link (0090687), sign into your account and enter the amount of your payment. This amount (plus the transaction fee) will be withdrawn from the bank account associated with your Telpay profile. The payment amount is transferred to the Children's Centre and the transaction fee is retained by Telpay.

In addition, and as a result of the on-line payment availability, the board has decided that, as of June 1, 2016, cash payments will no longer be accepted. There are many advantages to the staff and the centre administration in not having to handle cash and it is hoped that the convenience of on-line payments will be an acceptable substitute. Not having to carry a large amount of cash, in itself, may be seen as a benefit.

Please submit any questions or concerns in writing to Francine Metcalfe or Cathy Gladu and they will present them to the board. We will make every effort to respond in a timely manner.

Regards,

Des McCue – Treasurer

On behalf of the board of directors for the St. John Bosco Children's Centre



The Better Way to Pay.
Ma manière de payer.